

DCYA Ref No _____ (if applicable)

Childcare Programmes Checklist for New Applications 2019/20

This form must be completed by services wishing to participate in DCYA Childcare Programmes. The checklist must be completed and signed by you and your local CCC who will, on receipt of all the information outlined, forward it to the DCYA. Your service will then be set up on the Programme Implementation Platform (PIP) and an electronic funding agreement will issue via PIP for the Childcare programme/s.

1. Please tick the childcare programme/s being applied for:

ECCE		CCS Plus	
TEC CETS		TEC ASCC	
TEC CEC (PS)		TEC CEC (AS)	

	Please tick the appropriate boxes relating to the following statements:	Applicant Tick Here	CCC Tick Here
1	I am attaching the completed Childcare Programmes New Applications form (form 3)		
2 (a)	My childcare service is registered with Tusla (including afterschool only services)		
2 (b)	My local CCC has verified that my childcare service is registered with Tusla (including afterschool only services)		
3(a)	I am including a current TCAN and TRN in: My own name (Sole Trader); name of both Partners (Partnership); the Organisation's Legal Name (Limited Company – must attach Certificate of Incorporation)		
4	I am attaching a completed Confirmation of Beneficiary Bank Account details form (form 4) giving details of the account to which the Childcare Programme funding should be transferred		
For ECCE Applicants only			
1	I am attaching copies of qualifications held by the staff members who will deliver the ECCE Programme from September 2019. Only qualifications on the "DCYA Early Years Recognised Qualifications" list or with a DCYA letter of eligibility can be accepted. All ECCE Pre-School Leaders must hold a minimum qualification of a full QQI (FETAC) Level 6 award, with all Room Assistants holding a minimum of a full QQI (FETAC) Level 5 award		
2 (a)	I declare that I will have a minimum of 8 children enrolled in my service (in each session) in September 2019, enabling me to deliver an appropriate ECCE Programme OR		
2 (b)	I understand that if I do not have a minimum of 8 children enrolled in my service in September 2019, I will seek an exemption from 2(a) with my local CCC		
3	Please state the maximum number of ECCE children your service can cater for (at one time)		

On behalf of _____ (name of childcare service), I wish to apply to participate in the Childcare Programme/s as indicated above for the 2018/19 programme year.

Signature of Primary Authorised User (PAU): _____ Date: _____
(must match form 3)

Please return this form to your local city/county childcare committee

For CCC use only:

I have verified and am satisfied that the Primary Authorised User (PAU) is the signatory above and is the PAU on PIP. **I have reviewed this whole application and confirm that it is completed correctly and that all necessary documentation is included.**

Signed: _____ CCC: _____ Date: _____